



PUBLIC WORKS DEPARTMENT
INSPECTION SERVICES DIVISION
1800 Maxwell Road Chula Vista CA 91911
619-397-6128 619-397-6254 FAX

SUBDIVISION IMPROVEMENT BOND RELEASE CHECKLIST

FORM 5521

Permit (Grading) No.: _____

Location _____

To obtain an approval of the improvement phase, the following items must be completed and approved:

- ☐ Deposit a 15% Maintenance Bond in the amount of \$_____ to guarantee the public improvements for a period of one year after date of acceptance by the City Engineer
- ☐ Complete as-built improvement plans (mylars).
- ☐ Furnish approval from City's Street Tree Supervisor accepting all street trees within public streets for maintenance.
- ☐ Furnish a letter from City's Parks and Recreation Open Space Coordinator accepting landscaping and irrigation systems within open space lots.
- ☐ Survey monuments have been set and verified; however, any monuments disturbed or destroyed by corrective work will need to be reset by Engineer of Record or a Licensed Surveyor.
- ☐ Furnish letters from utility companies (i.e. Sweetwater, Otay, Cal-American, SBC, SDG&E, Cox Communication, Chula Vista Cable), accepting their facilities.
- ☐ Streetlights accepted.
- ☐ One set of Final Soils/Materials Compaction and Conformance Reports.
- ☐ Final inspection (field items) and completion of punch list items.
- ☐ Recorded Notice of Completion (NOC).
- ☐ 35 working days have elapsed since NOC recordation.
- ☐ Survey monuments have been rechecked after corrective work has been performed.
- ☐ City verifies that adequate funds are in deposit account for staff time involved on the project (DE-_____).